



MINUTES – OCTOBER 29, 2025

HELD AT THE MATTAWA OPP DETACHMENT OFFICE MEETING ROOM AT 6:30 P.M.

ATTENDANCE: Inspector Andrew Kraemer, Teresa Taillefer (Chair), Beverly Bell (Vice Chair), Laura Ross, Dean Grant, Shelley Belanger, and Venessa Wilson.

REGRETS: None

GUESTS : None

ITEM #1

CALL TO ORDER

THAT the meeting be called to order at 6:37 p.m.

ITEM #2

LAND ACKNOWLEDGEMENT

The Mattawa Regional Ontario Provincial Police Detachment Board respectfully recognizes that we are gathered on the traditional territory of the Algonquin Nation. We honor the enduring presence, contributions, and resilience of the First Nations, Inuit, and Métis peoples across Canada. We acknowledge the historical impact of policing on Indigenous communities and commit ourselves to ongoing reflection on this history. As we begin each meeting and make every decision, we reaffirm our responsibility to be guided by the principles of reconciliation. In this spirit, we are dedicated to following the recommendations outlined in the final reports of the Truth and Reconciliation Commission and the National Inquiry into Missing and Murdered Indigenous Women and Girls. Our hope is rooted in the words of Sir Richard Hill, Indigenous Innovation Specialist and Member of the Order of Canada, who reminds us:

“The grief of the past is laid to rest, the hearts and minds of the grieving are uplifted, and the people can find their way back to a place of productivity. The power to wipe away our tears—so that we can see how beautiful the world truly is and recognize how much we are cared for—helps us to recover our hearing, to experience the healing offered to us, to hear the voices of children as they move among us, and to breathe once more with ease and comfort.”

— Richard W. Hill

We hope to move forward with humility, compassion, and a renewed commitment to reconciliation and healing.

ITEM #3

APPROVAL OF AGENDA

THAT the agenda for October 29, 2025 be approved as presented.

Motioned By: Beverly Bell

Seconded By: Shelley Belanger

Carried

ITEM #4

APPROVAL OF MINUTES

THAT the minutes of the June 25, 2025 meeting be approved as presented.

Motioned By: Shelley Belanger

Seconded By: Beverly Bell

Carried

ITEM #5**DECLARATION OF CONFLICT OF INTEREST**

No declaration was made.

ITEM #6**BUSINESS ARISING FROM MINUTES**

- a) **Criminal Record Checks:** Shelley and Venessa will submit theirs at the December 2025 Meeting. Remaining Board members have already submitted.
- b) **2025-26 Q2 Treasurer's Report:**
THAT the 2025-26 Q2 Treasurer's Report be accepted as presented
Motioned By: Beverly Bell **Seconded By:** Shelley Belanger **Carried**
- c) **OPP Report Q2:** Inspector Kraemer went over the Q2 Report with Board Members.
ACTION ITEM: Board Members will present Q2 Report to their Municipal Councils.
- d) **OPP Satisfaction Survey:** Deferred
- e) **Detachment Local Action Plan:** Inspector Kraemer is working on an update
- f) **Secretary- Treasurer Support from Papineau-Cameron:** THAT The Mattawa Regional Ontario Provincial Police Detachment Board agrees to have Venessa Wilson as Secretary-Treasurer for the Board and approve to add her as signing authority at Scotiabank Mattawa.
Motioned By: Shelley Belanger **Seconded By:** Dean Grant **Carried**
- g) **Mandatory Board Member Training Solicitor General:** Dean and Teresa have completed and provided proof of training.
ACTION ITEM: Remaining Board Members expected to complete training by December 2025 meeting, and take screenshots as proof of completion.
- h) **Minimal Required Policies:** Venessa provided list of recommended minimum policies for OPP Detachment Boards retrieved from OAPSB portal.
ACTION ITEM: Venessa will bring forward draft Finance Policy and draft Community, Media Relations – Communication Policy to December 2025 meeting.
- i) **2025-26 Workplan Review:** appreciation event was deferred.
ACTION ITEM: Add appreciation event to 26-27 workplan
- j) **Year-End Report to Municipalities:** Teresa is currently drafting the report for municipal Councils;
ACTION ITEM: Teresa to present to Board at December meeting.

ITEM #7**NEW BUSINESS**

- a) **Save the Day: November 20 and 21, 2025 Joint Conference Chiefs of Police North Bay Email Aug 10, 2025:** One member from the Board is to attend; Teresa offered to attend either one or both days, depending on if another board member is able to attend.

- b) **September Collaborative PSB Meeting North Bay and Email Oct 7, 2025:** Was well attended, focus topics of community outreach received from Sergeant R. Taylor
ACTION ITEM: Plan a Fraud Prevention Presentation at Golden Age Club with Renee Taylor; Invite Scotiabank & Caisse Populaire Representatives to collaborate and/or donate.
- c) **Travel Policy:** We need to draft a travel policy for the Board Chair and Secretary-Treasurer's mileage reimbursements.
ACTION ITEM: Venessa will draft a travel policy and bring it to December 2025 meeting.
- d) **Networking Meeting:** Organize networking meeting with other local Detachment Boards for Spring 2026.
- e) **Local Action Plan email from Inspector Kraemer October 16, 2025:** The local action plan is being developed and will be discussed at December meeting.
- f) **Invitation to provide input on the Local Action Plan Survey email October 16, 2025:** The local survey was discussed
- g) **2026-27 Workplan:** Start looking at the 2026-27 Workplan sooner due to 2026 being an election year for municipalities.
ACTION ITEM: Teresa to draft 2026-27 Workplan for December 2025 meeting.
- h) **2026-27 Levies:**
ACTION ITEM: Teresa to draft 2026-27 levies for December 2025 meeting.
- i) **2026 Spring Conference (May 31 – June 2, 2026):** Deferred to December 2025 meeting.

ITEM #8**ADJOURNMENT**

THAT the meeting be adjourned at 8:15 p.m.

Motioned By: Dean Grant

Next Meeting: December 10, 2025